pdfDocs

Create PDF and PDF/A documents

Work in Single Document, Organizer Project, or Binder Project mode

Collaborate in project-centric workspaces

Create electronic binders

Secure document distribution

Enhance productivity and workflow through integration

Businesses have long recognized the importance of the Portable Document Format (PDF) when distributing documents beyond the company firewall. The problem is that too many PDF solutions are expensive, making it impossible to put the power of PDF on every desktop. pdfDocs provides users with powerful features to manage PDF production and distribution workflows from a user interface that is immediately familiar and intuitive. pdfDocs integrates seamlessly with the applications and systems you rely on daily.

AN INTEGRATED PDF SOLUTION

pdfDocs enables corporations, government agencies, and professional service firms to realize significant gains in efficiency and productivity through enhanced integration and workflow. pdfDocs integrates with business applications, processes, and systems to help manage business-critical documents and forms more efficiently and securely.

WORK IN SINGLE DOCUMENT MODE

In Single Document mode, you can open, edit, and save documents independently of Organizer and Binder projects. This is a faster, simpler way of interacting with documents.

MANAGE PDF CONTENT MORE EFFICIENTLY

The pdfDocs Organizer workspace lets you assemble and collate documents from different applications and systems into a single secure PDF document. You can edit, redact, annotate, and secure the content as well as apply Stationery, Watermarks, or Numbering Sets across all the documents stored in the Organizer workspace.

You can set up multiple Organizer workspaces or projects within pdfDocs. Import all the content related to a specific case, matter, or project into the appropriate Organizer Project folder. Each Organizer Project can be optimized with individual output and security settings.

"pdfDocs is revolutionizing the way we work with PDF and our clients."
**Becker & Poliakoff P.A.
Avi Solomon,
Information Technology Director**

SAVE TIME WITH BINDER PROJECTS

The binder functionality in pdfDocs Enterprise converts documents or entire folder structures into a single or multi-PDF document, automatically generating a Table of Contents, cross-document hyperlinks, and bookmarks. You can insert cover pages and apply headers and footers across a Binder Project in a single click. Create templates and cover pages to minimize workload. Print the Table of Contents as a reference document; set up multiple Binder Projects, each with their own output and security settings.

EXTEND THE VALUE OF YOUR DMS

pdfDocs integrates with leading document management systems (DMS) to enable users to convert external documents to PDF and to profile them into the DMS. Users can convert existing documents in the DMS environment to PDF as new or related documents (options depend on the DMS).

MODERN USER INTERFACE

The pdfDocs modern user interface reduces complexity and clutter, minimizing training requirements as it works like most standard applications on a user's desktop.

"The pdfDocs offering was a very compelling one. Next generation PDF management software at a very attractive cost of ownership."
**Cripps Harries Hall LLP
Mike Burton, Head of IT**

SECURE YOUR OUTPUT

Secure PDF documents with 128/256 AES bit encryption levels, and apply restrictions on printing, copying, and modifying them.

pdfDocs

CREATE PDF	Create PDF documents from any application Set up Watchfolders to automatically convert image files to PDF and OCR Create and verify PDF/A documents to ISO standard Create optimized PDF documents for filing with USPTO Add Bookmarks, Watermarks, and Stationery to the final document
ORGANIZER PROJECTS	Combine pages/documents and output as a single PDF, PDF/A, TIFF, or JPEG Create Organizer templates, complete with output and security settings Save the Organizer Project to a shared location
NUMBERING SETS	Create, edit, copy, and save Numbering Sets Add Bates Numbering to a single or multi-document collection Track last used Bates Numbering Set automatically Create Numbering Sets with DMS Doc ID, author, and version number info
CREATE FORMS	Open multiple form types including Acroforms, Interactive, and XFA forms Add form fields to PDF documents to capture information
DIGITAL SIGNATURES	Apply digital signatures and sign them for approvals DocuSign users can export PDFs to DocuSign eSign for digital signing
OCR	Convert image PDFs to text-searchable PDFs Convert documents to PDF/A compliant documents Convert any PDF document to RTF, DOC, DOCX, or TXT formats Automatic deskewing of documents during the OCRing process
EDIT	Delete or replace a range of pages Edit text, changing font, color, and size, so it reflows within its paragraph block Edit images and shapes, and move paragraphs within the same PDF page Review, mark up, edit in a single instance, and save changes to disk/DMS Split PDFs by size or number of pages for eFiling or email compliance Rotate a page or multiple pages
OFFICE INTEGRATION	Single-click conversion to create PDF from MS Word, Excel, and PowerPoint Print all worksheets to PDF from MS Excel Print MS Word documents with mark ups Email documents directly from MS Word as PDF attachments Convert some or all email attachments to PDF before sending Quick Save option on the pdfDocs Ribbon Open PDFs attached to Outlook messages for editing
SECURITY	Redact an image, an area of a document, or specific pages Search and redact multiple instances of the same text string Add redaction codes such as FOI to explain a redaction Mark up text as part of the redaction approval process Prevent readers from changing or copying document content Password-protect a document and apply digital signatures to PDF Secure documents with 128-bit or 256-bit AES encryption
ANNOTATE AND MARKUP	Add free form text, pencil mark ups, sticky notes and business stamps to PDF Apply a stamp to the first page of every document in an Organizer Project Add comments and highlights to the PDF document Sort and filter comments and annotations Lock and make Annotation Properties defaults for future use
BINDER PROJECTS	Collate PDFs and non-PDFs into a Binder Project Generate Table of Contents, bookmarks, and links automatically Select documents within the Binder Project as cover pages Edit non-PDF documents in their native applications Create Binder Project templates Import folders from DMS maintaining structure Check documents in the Binder for updated versions in the DMS
PERFORMANCE	Quick Application Startup from the SysTray while app runs in background

Operating Systems

Microsoft® Windows Server 2019, 2016, 2012 R2, 2012 or 2008 R2

Terminal Services/Citrix XenApps on the above OS

Microsoft® Windows®10. 8.1, 8 or 7 (32-bit or 64-bit)

Software

.NET Framework 4.6 or 4.5.2 for pdfDocs 4.5

.NET Framework 4.5 or higher for pdfDocs 4.4

MS Office 2010 and above (32-bit or 64-bit) or Office 365

DocsCorp products integrate successfully with MS Office 365 when installed locally.

MS Outlook 2010 and above
MS Visio 2010 and above

Hard Disk

Single or multi-core CPU
2 GB minimum free disk space
2 GB RAM

INTEGRATIONS

Advanced ALB
Advanced Laserform
Formpipe Contentworker
Epona DMS4Legal
Elite ProLaw
iManage FileSite/DeskSite
iManage Work 10
Lexis Visualfiles
Lawdocs Softdocs
LEAP
LEXolution
Linetime
Micro Focus Content Manager
Microsoft Office
Microsoft SharePoint
Microsoft SharePoint Online
NetDocuments (ndOffice)
OpenText Content Server
OpenText eDOCS
OpenText Enterprise Connect
Oyez Forms
Transform Data Repstor
TPH Eclipse
Worldox

AVAILABLE VERSIONS

pdfDocs Professional
Integrates with DMS

pdfDocs Enterprise
Integrates with DMS and provides Binder capability

CURRENT VERSION
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DocsCorp
Work Smart